



IT Purchasing Consortium Ltd

EXPERTS IN COST REDUCTION & FACILITATION OF TRAINING PROCUREMENT

QUALITY POLICY

IT Purchasing Consortium Ltd (ITPC) believes in the concept of customer and supplier working together in pursuing this policy and in continually striving for improvements in service quality.

Our quality policy is based on 3 fundamental principles:

1. Ensuring that we fully identify and conform to the needs of our customers.
2. Looking at our service provision processes, identifying any potential for errors and taking the necessary action to eliminate them in order that we can provide a consistent service.
3. All Employees of ITPC understand how to do their job and doing it right first time, protecting any client data and working towards the company goals.

To ensure that this policy is successfully implemented, all staff are responsible for identifying and confirming customer requirements and ensuring that the correct procedures are followed to meet those requirements.

Objectives needed to ensure that the requirements of this policy are met and that continual improvement is maintained in line with the spirit of the policy, will be set, determined and monitored at regular management reviews.

The quality policy principles and objectives will be communicated and available to staff at all times. Training will be an integral part of the strategy to achieve the objectives and ensure accurate quality deliverables.

Within this Policy we are committed to operating our Company under the disciplines and control of a Quality Management System conforming to the International Standard ISO 9001 which we are currently implementing, planning and developing with our management functions.

We are all committed to operating continuously to this standard and we will maintain the necessary Quality Approvals consistent with our customer requirements.

Our Company will constantly review and improve on our services to ensure tasks are completed in the most cost effective and timely manner for the benefit of all our customers.

We shall ensure that all our personnel understand and fully implement our Company's policies, procedures and objectives and are able to perform their duties effectively through an ongoing training and development programme.

Signed:

Date: 01/09/2014